These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF HIGHWAY DISTRICT NO. 4
July 1, 2026

PRESENT: Commissioners Rick Youngblood (arrived at 10:20 a.m.), Matt Newton and Justin Bollinger, Director Bruce Bayne, District Engineer Mike Kaes, Senior Engineer Robb MacDonald, Attorney Jay Kiiha and District Secretary Angela Harrold.

GUESTS: Steve Burton.

Vice Chairman Newton called the meeting to order at 9 a.m.

Pledge of Allegiance.

REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS

Secretary Harrold presented the Board with the agenda as posted on June 25, 2026.
Commissioner Bollinger asked that the Executive Session be moved to the end of the meeting.
Commissioner Bollinger made a MOTION TO APPROVE THE AGENDA WITH THE MODIFICATIONS. Commissioner Newton SECONDED the motion. The motion passed unanimously.

MAINTENANCE SUPERINTENDENT REPORT

Superintendent Weymouth reported that Pinto Road is open.

Chip sealing is scheduled to begin July 6, 2026 and will be started on Midway Road.

The Bridge Crew finished its tabbing on July 1, 2026.

The Roadside Crew is working on flood cleanup.

LEGAL COUNSEL'S REPORT

No Legal Counsel Report.

ENGINEER'S REPORT

Engineer Kaes reported that the storm drainage license agreement with the Pecht Family has been reviewed by legal counsel.
The contractor milled Pinto Road in one and half days. The material was hauled to the Morford Pit to be used in the future.

Engineer Kaes, Director Bayne and Senior Engineer MacDonald attended the meeting for the Highway 44 and Duff Lane kickoff meeting.

Engineer Kaes contracted with HMH Engineering to have load ratings calculated for the Purple Sage Bridge. These load ratings will be provided to the Idaho Transportation Department as a part of its bridge inspection program.

The District will take the lead and compile the suggested changes for the ACCHD Standards update.

Senior Engineer MacDonald reported that the Middleton and Linden Roundabout Project is still on schedule to be open on July 10, 2026.

The City of Caldwell is taking the lead for the Middleton and Lincoln road design. Senior Engineer MacDonald has reviewed the current plans. The project is set for construction in 2028.

CONSENT AGENDA

The consent agenda included the Regular Meeting Minutes from June 3rd and June 16, 2026; Special Meeting Minutes for June 5, 2026; Payroll through June 27, 2026 and Accounts Payable through June 29, 2026. **Commissioner Bollinger made a MOTION TO APPROVE THE CONSENT AGENDA, TABLING THE ACCOUNTS PAYABLE FOR JUNE 29, 2026 UNTIL JULY 15, 2026 WHEN COMMISSIONER YOUNGBLOOD IS PRESENT. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

DIRECTOR'S REPORT

Director Bayne reviewed the following pictures with the Board:

- Shouldering on Old Highway 30 prior to chipseal;
- Extra pipe purchased prior to a price increase;
- Storm cloud from last rainstorm that caused flooding;
- Flooding on Farmway/Ustick, Old Highway 30 Bridge and Lower Pleasant Ridge Road;
- Pinto Road paving

UNFINISHED BUSINESS

1. *Storm Drain Agreement with Vernon and Brenda Pecht – Boehner and Malt Intersection*: Engineer Kaes stated that the agreement has been reviewed by the District's legal counsel and did not have any changes. **Commissioner Bollinger made a MOTION TO APPROVE THE STORM DRAIN AGREEMENT WITH VERNON AND BRENA PECHT. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

2. *FY2027 Revenue and Expenditure Budget Review*: **Commissioner Bollinger made a MOTION TO TABLE THE DISCUSSION OF THE FY2027 REVENUE AND EXPENDITURE BUDGET PROPOSALS UNTIL JULY 15, 2026 BOARD**

MEETING. Commissioner Newton SECONDED the motion. The motion passed unanimously.

3. *Highway District Policies on Valley Gutters*: Commissioner Bollinger discussed the District's need to modify the standards to allow the use of valley gutters when it is necessary and asked Staff to draft language to request a modification of the ACCHD Standards, listing circumstances where valley gutters may be considered and where valley gutters would not be allowed. Director Bayne stated that this request would then be reviewed by the other highway districts in the county to determine whether the language is acceptable to all members of ACCHD before adding to the standards.

NEW BUSINESS

1. *Impact Fee Refunds – Not Covered by Idaho State Statute*: Director Bayne reviewed the state statute and Ada County Highway District's policy regarding impact fee refunds. Director Bayne is requesting that the Board add language to District Policy that would allow a refund of an impact fee if a project was terminated prior to construction. This language requires that the application or fee payer initiate the refund and provide proof that the building permit was withdrawn or the application was removed from consideration before an impact fee will be refunded. **Commissioner Bollinger made a MOTION TO APPROVE THE ADDTION OF THE IMPACT FEE REFUND LANGUAGE AS WRITTEN BY STAFF TO BE ADDED TO DISTRICT POLICY AS AN ADDITIONAL REASON TO CONSIDER AN IMPACT FEE REFUND. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

NEXT BOARD MEETING

Commissioner Newton made a MOTION TO CONFIRM THE JULY 15, 2026 BOARD MEETING AT 9 A.M. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.

EXECUTIVE SESSION

At 10:05 a.m., Commissioner Bollinger made a MOTION TO OPEN EXECUTIVE SESSION PER IDAHO CODE 74-206(1)(B). Commissioner Newtonr SECONDED the motion. Roll call: Commissioner Newton – aye; Commissioner Bollinger – aye. Motion passed. The Board asked that only Attorney Kiiha remain.

At 10:20 a.m., Commissioner Bollinger made a MOTION TO CLOSE THE EXECUTIVE SESSION, NOTING NO ACTION WAS TAKEN. Commissioner Newton SECONDED the motion. The motion passed unanimously.

Vice Chairman Newton asked if there was any further business to be conducted by the Board. **Hearing None, at 10:20 a.m., Vice Chairman Newton declared the meeting adjourned.**

At 10:20 a.m., Commissioner Bollinger made a MOTION TO REOPEN THE BOARD MEETING. Commissioner Newton SECONDED the motion. The motion passed unanimously.

Director Bayne explained that the Board's motion to table the approval of the accounts payable would not allow the bills to be paid and would cause them to be past due. So, Director Bayne called Commissioner Youngblood to discuss the accounts payable with the Board. **Commissioner Bollinger made a MOTION TO APPROVE THE ACCOUNTS PAYABLE AS PRESENTED. Commissioner Youngblood SECONDED the motion. The motion passed unanimously.**

At 10:23 a.m., Commissioner Bollinger made a MOTION TO ADJOURN. Commissioner Newton SECONDED the motion. The motion passed unanimously.

Commissioner Rick Youngblood

Commissioner Matthew Newton

Commissioner Justin Bollinger

HIGHWAY DISTRICT No.4
15435 HIGHWAY 44
CALDWELL, IDAHO 83607

TELEPHONE 208.454.8135
FAX 208.454.2008

On-line Meeting Link	The Public can attend the District's Board meeting using the following link/information: Highway District No. 4 is inviting you to a scheduled Zoom meeting. Join Zoom Meeting https://us06web.zoom.us/j/81267798765?pwd=2787kf2OrsFg4vdYYSfDU0t2fcU1xW.1 Meeting ID: 812 6779 8765 Passcode: 976295 Join instructions https://us06web.zoom.us/meetings/81267798765/invitations?signature=3X_rHkCXvtgeOBJPWZog7gwJ8nj9Upkj7_0rXLIJqYE

AGENDA
BOARD OF COMMISSIONERS MEETING
HIGHWAY DISTRICT NO. 4

Date: July 1, 2026 **Time**: 9 a.m.
Location: District Conference Room

1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2) **ROLL CALL**
3) **ACTION ITEM: REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS**
4) **AGENCY AND PUBLIC COMMENTS**
5) **ACTION ITEM: EXECUTIVE SESSION**
   a) ACTION ITEM: Executive Session IC 74-206(1)(b)
6) **CONSENT AGENDA**
   a) ACTION ITEM: Regular Meeting Minutes for June 3, 2026 and June 16, 2026 and Special Meeting Minutes for June 5, 2026
   b) ACTION ITEM: Payroll through June 27, 2026 and Accounts Payable through June 29, 2026
7) **MAINTENANCE SUPERINTENDENT'S REPORT**
8) **LEGAL COUNSEL'S REPORT**
9) **ENGINEER'S REPORT**
10) **DIRECTOR'S REPORT**
11) **UNFINISHED BUSINESS**
   a) ACTION ITEM: Storm Drain Agreement with Vernon & Brenda Pecht – Boehner and Malt Intersection
   b) ACTION ITEM: FY2027 Revenue and Expenditure Budget Review

c) ACTION ITEM: Highway District Policies on Valley Gutters

12) NEW BUSINESS

a) ACTION ITEM: Impact Fee Refunds – Not Covered by Idaho State Statute

13) NEXT BOARD MEETING

a) ACTION ITEM: Confirm Date, Time and Location Certain: July 15, 2026 at 9 a.m.

14) ACTION ITEM: ADJOURNMENT

ATTEST:

Angela J. Harrold

Angela J. Harrold, District Secretary

Date/Time Posted: 25 June 2026 @ 5pm

HD4 MINUTES - July 1, 2026

ACCOUNTS PAYABLE for 7/1/26

APA Benefits	$	17,883.41
Ardurra	$	45,825.35
Caldwell Peterbilt - Jackson Group	$	166.22
Caldwell True Value	$	58.97
Cintas Corporation	$	342.88
City of Nampa	$	17,518.90
Coastline Equipment	$	963.24
Cornwell Tools	$	519.14
D&B Supply	$	1,087.52
DKS Associates	$	1,215.00
ESRI	$	1,650.00
Idaho Materials & Construction	$	487,848.27
Idaho Traffic Control	$	17,839.82
Kenworth	$	86.93
LHTAC	$	380.00
Life Flight Network	$	31.25
MOJO Joint Powers Board	$	850.00
Napa Auto Parts	$	47.78
NCPERS	$	672.00
Newman Signs	$	7,865.00
Norco	$	61.58
Pacific Mobile Structures	$	1,501.25
Portapros	$	360.80
Quality Materials Testing	$	86.00
Sawtooth Technology	$	99.00
SelectHealth	$	57,438.06
Sherwin Williams Company	$	145,375.00
Site Consulting	$	500.00
Sunbelt Rentals	$	162.40
Suncore	$	5,914.46
Tacoma Screw Products	$	639.03
TV Pipe Supply	$	1,195.00
United Heritage Vision Insurance	$	802.55
US Bank	$	2,628.54
US Bank Equipmnet Finance	$	853.24
Utility Truck Equipment	$	68,596.85
Valley Wide Co-op	$	749.25
Western States Equipment	$	2,791.95
	$	**892,606.64**

PAID June 2026 Commissioner Payroll and July 1, 2026 Payroll

Payroll	$	93,161.91
Commissioner Payroll	$	2,239.86
EFTPS (Electronic)	$	32,435.27
Idaho State Tax Commission	$	8,459.00
Nationwide Trust (Electronic)	$	7,022.31
PERSI (Electronic)	$	28,282.12
PERSI Choice (Electronic)	$	15,475.21
	$	**187,075.68**

	$	1,079,682.32