These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF HIGHWAY DISTRICT NO. 4
July 29, 2026

PRESENT: Commissioners Matt Newton and Justin Bollinger, Director Bruce Bayne, Maintenance Superintendent Lee Weymouth, District Engineer Mike Kaes, Senior Engineer Robb MacDonald, Engineer Technician Kraig Wartman and District Secretary Angela Harrold.

ABSENT: Commissioner Rick Youngblood and Attorney Jay Kiiha.

GUESTS: Crystal Craig and Steve Overweg from the City of Nampa.

Vice Chairman Newton called the meeting to order at 9 a.m.

Pledge of Allegiance.

REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS

Secretary Harrold presented the Board with the agenda as posted on July 23, 2026. **Commissioner Bollinger made a MOTION TO APPROVE THE AGENDA AS PRESENTED. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

AGENCY COMMENTS

Crystal Craig from the City of Nampa reported that the City received 2026 Build Grant in the amount of $23 million. The largest grant received for transportation. The City will continue to work to find grant funds for a new bridge crossing over the Boise River.

Ms. Craig also introduced Steve Overweg who is the new Street Superintendent for the City, replacing Don Barr who retired after 19 years.

At 9:10 a.m., Crystal Craig and Steve Overweg excused themselves.

CONSENT AGENDA

The consent agenda included the Regular Meeting Minutes from July 15, 2026; Payroll through July 25, 2026 and Accounts Payable through July 27, 2026. **Commissioner Bollinger made a MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

MAINTENANCE SUPERINTENDENT REPORT

Superintendent Weymouth reported that chip sealing was completed on July 28, 2026 and the Road Crew is in the yard cleaning and maintaining the equipment and trucks. The Road Crew will be using the chip spreader for the SALSA treatment, Stress Absorbing Straight Layer of Asphalt, under the pavement layer on El Paso Road beginning August 3, 2026. The Road Crew will then move to Rosevelt Avenue which is scheduled for a full rebuild.

The Roadside Crew is sweeping newly chip sealed roads and placing thermoplastics on the roadways.

The Bridge Crew is working on the paint truck to prepare it for roadside painting to begin within the next few weeks.

ENGINEER'S REPORT

Engineer Kaes introduced Senior Engineer Technician Kraig Wartman, who will be leading the development reviews for the District.

Engineer Kaes and Senior Engineer MacDonald met with ITD about the improvements to Highway 55, between Farmway Road and Pear Lane. The Pecan Lane intersection was not included in the final plans, but improvements will be made based upon the District's suggestion and preference.

Engineer Kaes stated that the District is the lead agency for the Midway Road Federal Aid Project, from Highway 55 to the Caldwell Boulevard. The design was completed in 2022 with construction to begin this year. Unsure if the project will get pushed into a future year but the design should be modified to avoid change orders. The City of Caldwell has also shared that there will be a roundabout at the intersection of Midway Road and Homedale Road.

Engineer Kaes reported that LHTAC is impressed with the District's work on the Purple Sage Road bridge and has asked that the District share its information on the design and construction.

The District has moved up the SALSA project on El Paso Road in front of the elementary school in hopes of getting it completed prior to school starting.

Senior Assistant Engineer MacDonald stated that the punch list for the Middleton and Linden Roundabout is nearly completed with one section of fence that will be put up within the next two weeks. Once everything is completed, the infrastructure can be transferred to the City of Caldwell.

DIRECTOR'S REPORT

Director Bayne shared pictures of the chip sealing operations on Blessinger Road, within the subdivisions and at the county line with Gem County.

Director Bayne has been asked by IAHD to present on the District's brine making operations and the Purple Sage bridge replacement.

Director Bayne reported the District's premium details from the State Insurance Fund which carries the District's workman's compensation insurance.

NEW BUSINESS

1. *Tentative Acceptance of FY2027 Revenue and Expenditure Budget Proposals*: Secretary Harrold reviewed any changes in the proposals presented by Staff as compared to the previous review. **Commissioner Bollinger made a MOTION TO TENTATIVELY ACCEPT THE PROPOSED FY2027 REVENUE AND EXPENDITURE BUDGET AND AUTHORIZE THE PUBLIC HEARING NOTICE TO BE POSTED AND PUBLISHED. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

UNFINISHED BUSINESS

1. *Authorization to Advertise Public Hearing for Fee Increases*: Engineer Kaes explained that the District likes to review the fees every five years or so to make sure that the cost of processing and reviewing applications are covering the cost of staff review. Commissioner Bollinger asked to have the existing and proposed fees be sent to the Board for review. **Commissioner Bollinger made a MOTION TO TABLE SCHEDULING AND ADVERTISING OF A PUBLIC HEARING UNTIL AUGUST 12, 2026. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

2. *Findings of Fact, Conclusions of Law and Order for Right-of-Way Reclassification of Trail Lane*: At 10 a.m., **Commissioner Newton made a MOTION TO OPEN THE PUBLIC HEARING TO RECEIVE THE FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER FOR THE RECLASSIFICATION OF TRAIL LANE. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

   Engineer Kaes stated that the FCOs had been drafted by the District's attorney, Jay Kiiha. The Board reviewed the Findings. **Commissioner Bollinger made a MOTION TO APPROVE THE FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER RECLASSIFYING TRAIL LANE TO OPEN PUBLIC RIGHT-OF-WAY. Commissioner NEWTON SECONDED the motion. The motion passed unanimously.**

   At 10:05 a.m., Commissioner Bollinger made a MOTION TO CLOSE THE PUBLIC HEARING. Commissioner Newton SECONDED the motion. The motion passed unanimously.

NEXT BOARD MEETING

Commissioner Bollinger made a MOTION TO CONFIRM THE AUGUST 12, 2026 BOARD MEETING AT 9 A.M. Commissioner Newton SECONDED the motion. The motion passed unanimously.

Vice Chairman Newton asked if there was any further business to be conducted by the Board. **Hearing None, at 10:07 a.m., Commissioner Bollinger made a MOTION TO ADJOURN. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

Absent
Commissioner Rick Youngblood

Matt Newton
Commissioner Matthew Newton

Commissioner Justin Bollinger

HIGHWAY DISTRICT No.4
15435 HIGHWAY 44
CALDWELL, IDAHO 83607

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On-line Meeting Link	The Public can attend the District's Board meeting using the following link/information: Highway District No. 4 is inviting you to a scheduled Zoom meeting. Join Zoom Meeting https://us06web.zoom.us/j/81148979297?pwd=H2VyJW2WKx0GgqUbuFjlpn94gemOep.1 Meeting ID: 811 4897 9297 Passcode: 118514 Join instructions https://us06web.zoom.us/meetings/81148979297/invitations?signature=n9cL0le5WOqzTme6GeT99dHlQdnTy58_SfLN8mqV3H4

AGENDA
BOARD OF COMMISSIONERS MEETING
HIGHWAY DISTRICT NO. 4

Date: July 29, 2026 **Time**: 9 a.m.
Location: District Conference Room

1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2) **ROLL CALL**
3) **ACTION ITEM: REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS**
4) **AGENCY AND PUBLIC COMMENTS**
5) **CONSENT AGENDA**
   a) ACTION ITEM: Regular Meeting Minutes for July 15, 2026
   b) ACTION ITEM: Payroll through July 25, 2026 and Accounts Payable through July 27, 2026
6) **MAINTENANCE SUPERINTENDENT'S REPORT**
7) **LEGAL COUNSEL'S REPORT**
8) **ENGINEER'S REPORT**
9) **DIRECTOR'S REPORT**
10) **UNFINISHED BUSINESS**
   a) ACTION ITEM: FY2027 Revenue and Expenditure Budget Review
   b) ACTION ITEM: Findings of Fact, Conclusions of Law and Order for Right-of-Way Reclassification of Trail Lane.....10 a.m.
11) **NEW BUSINESS**
   a) ACTION ITEM: Tentative Acceptance of FY2027 Revenue and Expenditure Proposals, Set FY2027 Budget Hearing and Authorization to Advertise

b) ACTION ITEM: Authorization to Advertise Public Hearing for Fee Increases

12) NEXT BOARD MEETING

a) ACTION ITEM: Confirm Date, Time and Location Certain: August 12, 2026 at 9 a.m.

13) ACTION ITEM: ADJOURNMENT

ATTEST:

Angela J. Harrold

Angela J. Harrold, District Secretary

Date/Time Posted: 23 July 2026 @ 4:50pm

HD4 MINUTES - July 29, 2026

ACCOUNTS PAYABLE for 7/29/26

Allwest Testing & Engineering	$	8,925.05
APA Benefits	$	15,484.85
Auto Ranch - Mountain Home	$	57,262.46
Calbo Investigations	$	200.00
Christensen Inc. - DBA United Oil	$	90.24
Cintas Corporation	$	342.88
Commercial Tire Center	$	113.94
Conmas Construction Supply	$	564.63
D&B Supply	$	173.93
DrugFree Idaho	$	148.00
Franklin Building Supply	$	262.32
Gem State Paper & Supply	$	363.06
Idaho Materials & Construction	$	410,471.23
Idaho Asphalt Supply	$	737,086.00
Idaho Survey Group	$	2,252.50
Idaho Traffic Control	$	30,514.26
Intermountain Ice & Cold Storage	$	380.60
Johnny B Transport	$	30,599.20
Nampa Paving & Asphalt	$	352.95
NCPERS	$	736.00
Newman Signs	$	400.00
Pacific Mobile Structures	$	1,501.25
Portapros	$	360.80
Signs N Lines	$	1,004.28
Tacoma Screw Products	$	162.61
Top Gun Pest Control	$	208.00
White Peterson	$	11,640.00
Western States Equipment	$	2,397.22

PERMITS REFUNDED

Arizmendi, Gilberto	$	400.00
Brookstone Custom Homes	$	200.00
Cotner Building	$	200.00
Detweiler, Kevin	$	200.00
Guzzetti, Nich	$	200.00
Ostrom, Hunter	$	200.00
	$	**1,315,398.26**

PAID July 30, 2026 Payroll

Payroll	$	101,055.49
EFTPS (Electronic)	$	35,192.98
Nationwide Trust (Electronic)	$	7,949.96
PERSI (Electronic)	$	29,951.49
PERSI Choice (Electronic)	$	13,721.16
	$	**187,871.08**

	$	1,503,269.34