These Minutes have been approved by the Board of Commissioners and are the official record relating to the conduct or administration of the District's business, as reflected herein.

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF HIGHWAY DISTRICT NO. 4
April 8, 2026

PRESENT: Commissioners Rick Youngblood, Matt Newton, and Justin Bollinger, Director Bruce Bayne, District Engineer Emeritus Chris Hopper, District Engineer Mike Kaes, Senior Assistant Engineer Lenny Riccio, Attorney Jay Kiiha, and Administrative Assistant Stephanie Ahlborn.

GUESTS: Steve Burton

ABSENT: Superintendent Lee Weymouth

Chairman Youngblood called the meeting to order at 9 a.m.

Pledge of Allegiance.

REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS

Administrative Assistant Ahlborn presented the Board with the revised agenda as posted on April 6, 2026. Commissioner Newton suggested moving the Executive Session to the end of the meeting. **Commissioner Newton made a MOTION TO APPROVE THE REVISED AGENDA AND MOVE THE EXECUTIVE SESSION TO THE END OF THE MEETING. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

CONSENT AGENDA

The consent agenda included the Board Minutes from March 25, 2026, Payroll through April 4, 2026 and Accounts Payable through April 6, 2026. **Commissioner Newton made a MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

MAINTENANCE SUPERINTENDENT'S REPORT

Due to Superintendent Weymouth's absence, Director Bayne will report for Weymouth under the Director's Report.

LEGAL COUNSEL'S REPORT

No Legal Counsel Report.

ENGINEER'S REPORT

Engineer Kaes met with a developer regarding a fence on the easterly right-of-way of Old Hwy 30. Burris Estates, a development in the area, previously constructed a privacy fence that caused sight distance issues at the intersection of Purple Sage Road and Old Hwy 30. Burris Estates will remove the privacy fence and install a three-rail fence to correct the sight distance at the intersection. The district will reimburse the cost of the original fence. After receiving an invoice.

Galloway Road was paved yesterday, and crews are out shouldering today with the intention of opening the road tomorrow.

The Weitz Road bridge, funded by the LILB (Leading Idaho Local Bridge) program, went out to bid. Lurre Construction is the apparent low bidder.

The Malt Road bridge, another bridge project being funded by the LILB program, has received final plans. The district will do the construction at a lower cost than hiring a contractor and LHTAC (Local Highway Technical Assistance Council) will reimburse the district for all expenses except labor.

Engineer Hopper updated the Board on the Middleton Road and Linden Road Roundabout. The bypass has been closed for utility work. The sewer force main has been relocated, and the contractor has placed pit run. Electrical work for the pedestrian crossings is almost finished. The roundabout project is scheduled to be completed in June 2026.

Engineer Kaes has a pre-pave meeting today for the Farmway Road and Ustick Road roundabout. Paving is scheduled to begin tomorrow.

DIRECTOR'S REPORT

Director Bayne reviewed the following pictures with the Board:

- Galloway Road paving
- Stamped concrete and landscaping at the Farmway Road and Ustick Road roundabout
- Purple Sage bridge blocks and beam seat
- Marsing Road pipe crossing
- Milling on Old Hwy 30

Engineer Hopper suggested moving item 11) a) to the end of the meeting before the Executive Session.

NEW BUSINESS

1. *Preliminary Plat for Tillman Ridge Subdivision*: Senior Assistant Engineer Riccio presented the preliminary plat for Tillman Ridge Subdivision to the Board for review. The subdivision is approximately a quarter mile west of Caldwell City Limits and located at the southwest corner of Hwy 55 and Kimball Avenue. Per district policy, this

development requires a traffic impact study. The results of the study show no significant impact on traffic delays in the area.

Due to the ongoing construction on Hwy 55, the subdivision will be affected as follows:

- Hwy 55 east bound to be one left turn and two through lanes
- Hwy 55 west bound to be two through lanes and one right-turn lane into Ashland Drive
- ITD (Idaho Transportation Department) permitted a right-in-right-out approach for Tillman Ridge Subdivision. Approach is directly across from Ashland Drive
- Existing Kimball Avenue approach to be removed
- Left outs to be provided from 10th Avenue and Hwy 55 intersection via Vista Drive

Staff recommends approval of the Tillan Ridge Subdivision Preliminary Plat with conditions. **Commissioner Bollinger made a MOTION TO APPROVE THE PRELIMINARY PLAT FOR TILLMAN RIDGE SUBDIVISION WITH CONDITIONS AS OUTLINED IN THE ACCOMPANYING STAFF REPORT. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

2. *Appoint Impact Fee Administrator for Mid-Star CIP and CATS CIP – Lenny Riccio, Senior Engineer:* Engineer Hopper has been the Impact Fee Administrator for the district since it's inception. Hopper recommended Engineer Riccio as his replacement upon retirement due to Riccio's recent involvement in the process. **Commissioner Bollinger made a MOTION TO APPOINT SENIOR ASSISTANT ENGINEER LENNY RICCIO AS THE DISTRICT'S IMPACT FEE ADMINISTRATOR. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

3. *Approve 2026 Monument Replacement Work Proposal with Ardurra:* Director Bayne presented the Proposal and Scope of Work from Ardurra (formerly TO Engineers) for 2026 Monument Replacements. Total estimated cost is $80,400.00. **Commissioner Newton made a MOTION TO APPROVE THE PROPOSAL AND SCOPE OF WORK FROM ARDURRA FOR 2026 MONUMENT REPLACEMENTS IN THE ESTIMATED AMOUNT OF $80,400.00 AND TO AUTHORIZE THE DIRECTOR TO SIGN ON BEHALF OF THE DISTRICT. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

4. *Set Budget Schedule for FY27:* Director Bayne presented the FY27 budget schedule prepared by Secretary Harrold to the Board. **Commissioner Bollinger made a MOTION TO APPROVE THE FY27 BUDGET SCHEDULE AS PRESENTED. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

5. *Ward Lane Mason Creek Bridge MOU with the City of Caldwell:* Engineer Kaes let the Board know Senior Engineer MacDonald has been coordinating with the City of Caldwell to update the current agreement between the Caldwell City and the district regarding the replacement of Ward Road Bridge over Mason Creek. Ward Road has been

annexed by Caldwell City but per the new agreement, the district will design and construct the improvements of the bridge. Caldwell City will reimburse the district for 70% of the construction and material costs. Caldwell City staff will recommend the approval of the MOU (Memorandum of Understanding) by Caldwell City Council. The budgeted amount for this project is $250,000.00. **Commissioner Newton made a MOTION TO APPROVE THE UPDATED MOU FOR THE REPLACEMENT OF WARD ROAD BRIDGE OVER MASON CREEK AND TO AUTHORIZE THE CHAIR TO SIGN ON BEHALF OF THE DISTRICT. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

6. *Approve Farmway and Ustick Roundabout Construction Easement at Northeast Corner:* **Commissioner Newton made a MOTION TO APPROVE PAYMENT NOT TO EXCEED $10,000.00 FOR A CONSTRUCTION EASEMENT AT THE NORTHEAST CORNER OF THE FARMWAY ROAD AND USTICK ROAD ROUNDABOUT. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

NEXT BOARD MEETING

Commissioner Newton made a MOTION TO CONFIRM THE APRIL 22, 2026 BOARD MEETING AT 9 A.M. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.

OLD BUSINESS

1. *Adoption of Fiscally Constrained 5-year Work Plan:* Engineer Hopper continued to review the Fiscally Constrained 5-year Work Plan with the Board including the Culvert and Bridge Condition Report. **Commissioner Newton made a MOTION TO ADOPT THE FISCALLY CONSTRAINED 5-YEAR WORK PLAN AS PRESENTED. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

EXECUTIVE SESSION

At 10:13 a.m., Commissioner Bollinger made a MOTION TO OPEN EXECUTIVE SESSION PER IDAHO CODE 74-206(1)(C). Commissioner Newton SECONDED the motion. Roll call: Commissioner Youngblood – aye; Commissioner Newton – aye; Commissioner Bollinger – aye. Motion passed. The Board asked that all attendees remain except Senior Engineer Riccio.

At 10:27 a.m., Commissioner Newton made a MOTION TO CLOSE THE EXECUTIVE SESSION, NOTING NO ACTION WAS TAKEN. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.
At 10:28 a.m., Commissioner Newton made a MOTION TO OPEN EXECUTIVE SESSION PER IDAHO CODE 74-206(1)(F). Commissioner Bollinger SECONDED the motion. Roll call: Commissioner Youngblood – aye; Commissioner Newton – aye;

Commissioner Bollinger – aye. Motion passed. The Board asked that Director Bayne and Attorney Kiiha remain. All others were excused.

At 10:40 a.m., Commissioner Bollinger made a MOTION TO CLOSE EXECUTIVE SESSION, NOTING NO DECISIONS WERE MADE. Commissioner Newton SECONDED the motion. The motion passed unanimously.

Chairman Youngblood asked if there was any further business to be conducted by the Board. Hearing None, at 10:45 a.m., Chairman Youngblood adjourned the meeting.

Commissioner Rick Youngblood

Commissioner Matthew Newton

Commissioner Justin Bollinger

HIGHWAY DISTRICT No.4
15435 HIGHWAY 44
CALDWELL, IDAHO 83607

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On-line Meeting Link	The Public can attend the District's Board meeting using the following link/information: Highway District No. 4 is inviting you to a scheduled Zoom meeting. Join Zoom Meeting https://us06web.zoom.us/j/87261997979?pwd=IuZzayKL6RunMvOLluIHwZeqbjAk2m.1 Meeting ID: 872 6199 7979 Passcode: 734775 Join instructions https://us06web.zoom.us/meetings/87261997979/invitations?signature=SVQlhThN3VCnPonhJnadbM7_PA78Jt5_ALtcKtKsaB0

REVISED AGENDA
BOARD OF COMMISSIONERS MEETING
HIGHWAY DISTRICT NO. 4

Date: April 8, 2026 **Time**: 9 a.m.
Location: District Conference Room

1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2) **ROLL CALL**
3) **ACTION ITEM: REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS**
4) **AGENCY AND PUBLIC COMMENTS**
5) **EXECUTIVE SESSION I.C. 74-206(1)**
   a) ACTION ITEM: Executive Session IC 74-206(1)(c) and (f)
6) **CONSENT AGENDA**
   a) ACTION ITEM: Regular Meeting Minutes for March 25, 2026
   b) ACTION ITEM: Payroll through April 4, 2026 and Accounts Payable through April 6, 2026
7) **MAINTENANCE SUPERINTENDENT'S REPORT**
8) **LEGAL COUNSEL'S REPORT**
9) **ENGINEER'S REPORT**
10) **DIRECTOR'S REPORT**
   a) Culvert Condition Report
11) **UNFINISHED BUSINESS**
   a) ACTION ITEM: Adoption of Fiscally Constrained 5-year Work Plan
12) **NEW BUSINESS**
   a) ACTION ITEM: Preliminary Plat for Tillman Ridge Subdivision

b) ACTION ITEM: Appoint Impact Fee Administrator for Mid-Star CIP and CATS CIP- Lenny Riccio, Senior Engineer

c) ACTION ITEM: Approve 2026 Monument Replacement Work Proposal with Ardurra

d) ACTION ITEM: Set Budget Schedule for FY27

e) ACTION ITEM: Ward Lane Mason Creek Bridge MOU w/ City of Caldwell

13) NEXT BOARD MEETING

a) ACTION ITEM: Confirm Date, Time and Location Certain: April 22, 2026 at 9 a.m.

14) ACTION ITEM: ADJOURNMENT

ATTEST:

Angela J Harrold

Angela Harrold, District Secretary/Treasurer

Date/Time Posted: 6 April 2026 @ 8:50am

HD4 MINUTES - April 8, 2026

ACCOUNTS PAYABLE for 4/8/26

APA Benefits	$	192.60
Ben's Well Drilling	$	5,000.00
Blue Ocean Cleaning Services	$	700.00
Blue Sky Construction	$	7,500.00
Burgess Pump & Supply	$	17,009.68
Caldwell Peterbilt - Jackson Group	$	2,307.71
Caldwell True Value	$	98.94
Cintas Corporation	$	553.34
COMPASS	$	6,383.00
Conmas Construction Supply	$	520.30
Cornwell Tools	$	270.73
Corwin Ford	$	294.14
D&B Supply	$	1,065.17
Delta Dental	$	4,763.38
Ecco Equipment Company	$	10,048.50
Elite Key Solutions	$	72.00
Fairbank Equipment	$	555.11
Helena Agri-Enterprises	$	12,701.40
Idaho State Tax Commission	$	19.62
Idaho Traffic Control	$	3,447.54
IMX Trucking	$	6,068.18
Kenworth	$	249.07
Kittelson & Associates	$	5,270.00
Knife River Corporation	$	1,077,334.71
The L&R Group	$	2,360.74
Life Flight Network	$	43.75
Lone Wolfe Trucking LLC	$	10,067.61
Napa Auto Parts	$	238.87
Newman Signs	$	699.94
Portapros	$	713.60
Sam's Material Transportation	$	12,876.00
Sawtooth Technology	$	2,765.66
SelectHealth	$	61,676.10
Tacoma Screw Products	$	733.20
Todd Campbell Construction	$	640.00
Tony Goff Trucking	$	11,453.03
TV Pipe Supply	$	3,403.40
United Heritage Vision Insurance	$	865.71
US Bank	$	7,978.35
US Bank Equipment Finance	$	886.37
Valley Wide Co-op	$	22,008.05
Verizon Wireless	$	724.23
Wilbur-Ellis	$	11,140.82
Western States Equipment	$	1,072.24
You Haul Concrete	$	295.00
	$	**1,315,067.79**

PAID March 2026 Commissioner and April 9, 2026 Payroll

Payroll	$	97,207.98
Commissioner Payroll	$	1,393.73
EFTPS (Electronic)	$	34,389.81
Idaho State Tax Commission (Electronic)	$	8,834.00
Nationwide Trust (Electronic)	$	8,046.12
PERSI (Electronic)	$	29,510.77
PERSI Choice (Electronic)	$	17,956.22
	$	**197,338.63**

	$	1,512,406.42