CAUTION: These Draft minutes have not been approved by the Board of Commissioners and are not, therefore, an official record relating to the conduct or administration of the District's business and will not be retained. At such time, as these Minutes or the meeting reflected herein are approved by the Board of Commissioners, said Minutes will become the official records of the conduct or administration of its business as reflected therein and retained by the District.

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF HIGHWAY DISTRICT NO. 4
March 25, 2026

PRESENT: Commissioners Rick Youngblood (online), Matt Newton, and Justin Bollinger, Director Bruce Bayne, District Engineer Emeritus Chris Hopper, District Engineer Mike Kaes, Senior Engineer Robb MacDonald, Senior Assistant Engineer Lenny Riccio, Superintendent Lee Weymouth, Attorney Jay Kiiha, and Administrative Assistant Stephanie Ahlborn.

GUESTS: Carl Anderson, Joe Grubiak, Eric Focht (online), Jason Watson w/ Focus Engineering (online), Perry Braun(online), Connor Gray(online).

Vice Chairman Newton called the meeting to order at 9 a.m.

Pledge of Allegiance.

REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS

Administrative Assistant Ahlborn presented the Board with the agenda as posted on March 23, 2026. Director Bayne requested that item 5) a) be moved to the end of the meeting. District Engineer Hopper requested that item 12) a) be moved to the end of New Business. **Commissioner Bollinger made a MOTION TO APPROVE THE AGENDA WITH THE SUGGESTED CHANGES. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

CONSENT AGENDA

The consent agenda included the Board Minutes from March 11, 2026, Payroll through March 21, 2026 and Accounts Payable through March 23, 2026. **Commissioner Bollinger made a MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

OLD BUSINESS

1. *Preliminary Plat for Pheasant Heights Subdivision:* At the previous board meeting, the Board asked Staff to research additional options to address increased delays for the commercial portion at the intersection of Hwy 44 and Emmett Road for the Pheasant Heights Subdivision located on Emmett Road between 9th Avenue and Willis Road. Senior Assistant Engineer Riccio presented the Board with two additional options to mitigate the impact. Additional Option #1 – The applicant must provide a re-analysis of the traffic mitigation from the applicant's engineer, the applicant will provide their

proportionate share (6.1%) of intersection improvements, commercial access permits will be required for two lots and the permittee is required to provide a traffic impact study to analyze the impact of the proposed use at the intersection, and all other platting and improvement requirements are to be in accordance with current Highway Standards and Development Procedures Manual. Additional Option #2 - Applicant is to provide information to staff to reassess traffic mitigation improvements at the Hwy 44 and Emmett Road intersection. Applicant is to provide a cash deposit of their proportionate share (6.1%) of the intersection improvements for the Hwy 44 and Emmett Road intersection. Applicant is to add a note on the plat stating "Commercial access permits are required for commercial Lots 32 and 33 of Block 1. Permittee to provide a traffic impact study. Traffic impact study to analyze the impact of the proposed use at the Emmett/Hwy 44 intersection. Intersection mitigation and/or improvements of the Hwy 44 and Emmett Road intersection may be required."

Carl Anderson (505 S. 7th Avenue, Caldwell) spoke to the Board regarding these requirements. Mr. Anderson stated that an impact study has been completed for both the residential and commercial portions. Due to the well and septic on the commercial portion, options are limited as to what businesses will be allowed there. Assistant Engineer Riccio stated that district policy requires a traffic study regardless of the eventual businesses approved for this development. Commissioner Bollinger asked what the process looks like to obtain a traffic study. Assistant Engineer Riccio responded the process should take approximately two months depending on the engineer the developer chooses. Engineer Kaes stated the cost is dependent on the engineer chosen but that this study will be an update to the original one. **Commissioner Bollinger made a MOTION TO APPROVE THE PRELIMINARY PLAT FOR PHEASANT HEIGHTS SUBDIVISION AND TO REQUIRE OPTION #4 (ADDITIONAL OPTION #2) AS OUTLINED IN THE ACCOMPANYING STAFF REPORT. Chairman Youngblood SECONDED the motion. The motion passed unanimously.**

At 9:25 a.m., Joe Grubiak, Carl Anderson, Eric Focht (online), Jason Watson (online), Perry Braun (online), and Connor Gray (online) excused themselves.

MAINTENANCE SUPERINTENDENT'S REPORT

Superintendent Weymouth reported the Bridge Crew is finishing work on the Purple Sage bridge.

The Roadside Crew is finishing pipe work on Marsing Road as well spraying weeds.

The Road Crew is finishing work on Galloway Road. Idaho Materials & Construction should be ready to pave this segment soon.

Old Hwy 30 will be closed between Goodson Road and Hollow Road on April 1st.

LEGAL COUNSEL'S REPORT

No Legal Counsel Report.

ENGINEER'S REPORT

Engineer Kaes reported that engineer negotiations for Duff Lane bridge are complete and work should start on the bridge next year.

Load postings for bridges are now required to be posted in advance. Idaho Transportation Department (ITD) will supply the signage for this new requirement at no cost to the district. When annual bridge inspections occur, all bridges without required signage will be considered in critical condition.

Caldwell City did not approve the concrete being installed at the Farmway Road and Ustick Road roundabout. The concrete was later approved but the contractor for the project is not available to complete the work until April 13th. At this point, the project is still on schedule.

Engineer Kaes introduced new Senior Robb MacDonald to the Board.

Engineer Hopper has uploaded time lapse videos of the following projects to the district website: Farmway Road and Ustick Road roundabout, Middleton Road and Linden Road roundabout, and the Phyllis Canal relocation.

Engineers Hopper and Kaes and Director Bayne attended the first of four meetings to be held regarding Hwy 44 through Middleton city.

Engineer Hopper updated the Board on the Pecan Lane access to Hwy 55. A letter was sent the to the property owners affected letting them know this access will either be relocated or abandoned. ITD is negotiating with property owners regarding this change.

Commissioner Bollinger stated that Boise Hunter Homes contacted him about wanting to pay for the design at the Blessinger Road and Hwy 44 intersection improvement. Director Bayne stated that he has a meeting with a representative of Boise Hunter Homes regarding this and will report back to the Board. Engineer Hopper stated the district may use impact fee funds for this intersection improvement.

DIRECTOR'S REPORT

Director Bayne reported that city utilities at the Middleton Road and Linden Road roundabout are currently being located. Bayne stated it is important that these types of intersections be turned over to the cities as soon as possible due to the abundance of these utilities.

Director Bayne reviewed the following pictures with the Board:

- Marsing Road pipe project
- Purple Sage bridge project foundation digout and completion
- Farmway Road and Ustick Road roundabout progress
- Galloway Road paving prep
- Rain gutters installed on bridge shop

NEW BUSINESS

1. *Orchard Avenue Speed Limit; Riverside to 10th Avenue:* Director Bayne discussed possible options with the Board regarding a response to a patron inquiry at a previous meeting about reducing speed limits on Orchard Avenue between Riverside Road and Tenth Avenue. Bayne stated there are three options: Option #1 leave speed limits alone. Option #2 change all speed limits on this segment to 40 miles-per-hour for continuity. Option #3 perform a speed study and decide what the best course of action is based on the outcome of the study.

   Engineer Hopper stated that previous Boards have made changes on this segment in the past but the same two patrons keep making requests to the Board. Despite the previous changes made, driver behavior has not changed. Senior Engineer MacDonald stated the City of Caldwell recently made changes to several areas within their jurisdiction making speed limits more consistent. **Chairman Youngblood made a MOTION TO PERFORM A SPEED STUDY ON ORCHARD AVENUE BETWEEN RIVERSIDE ROAD AND TENTH AVENUE AND TO RE-EVALUATE THE ACTION NEEDED AFTER THE SPEED STUDY IS COMPLETE. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

2. *Final Plat Acceptance of Lakehaven Estates Subdivision – River Ranch Lane:* Assistant Engineer Riccio presented the final plat and Financial Guarantee for Lakehaven Estates Subdivision to the Board. The subdivision is all private roads with some modifications to pedestrian landings. **Chairman Youngblood made a MOTION TO APPROVE THE FINAL PLAT ACCEPTANCE FOR LAKEHAVEN ESTATES SUBDIVISION, APPROVE THE FINANCIAL GUARANTEE, AND APPROVE THE VICE CHAIRMAN TO SIGN ON BEHALF OF THE DISTRICT. Commissioner Bollinger SECONDED the motion. The motion passed unanimously.**

3. *FY2026 Plant Mix Paving Bid Approval:* **Engineer Kaes presented the results of the FY2026 Paving Bid. Idaho Materials & Construction is the apparent low bidder. Commissioner Bollinger made a MOTION TO APPROVE IDAHO MATERIALS & CONSTRUCTION AS THE APPARENT LOW BIDDER OF THE FY2026 PAVING CONTRACT IN THE AMOUNT OF $2,432,825.00 AND TO APPROVE THE DIRECTOR OR DISTRICT ENGINEER TO SIGN THE PAVING AGREEMENT ON BEHALF OF THE DISTRICT. Chairman Youngblood SECONDED the motion. The motion passed unanimously.**

4. *Establish Hearing Date for Right-of-Way Reclassification Public Hearing for Trail Lane Right-of-Way (Harvey Road) – Zachary Beautler:* Engineer Hopper informed the Board an application for a reclassification was received for Trail Lane. Hearing dates for Reclassifications must be set a minimum of thirty days prior to the hearing. In accordance with this requirement, the earliest available date is May 20th, 2026. This date gives sufficient time for comments from the public and agencies affected. **Commissioner Bollinger made a MOTION TO APPROVE THE RIGHT-OF-WAY RECLASSIFICATION APPLICATION FOR TRAIL LANE AND SET THE PUBLIC HEARING FOR WEDNESDAY, MAY 20TH, 2026. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

5. *Public Agency Coordination Agreement with City of Star (Joint Exercise of Powers Agreement):* Director Bayne informed the Board if State Legislation passes a bill that states if a city that is included within a county-wide highway district annexes into an adjoining highway district, the single county-wide highway district's service area shall expand to include the annexed area of the city, the district can move forward with the terminating the maintenance agreement with the City of Star. Commissioner Bollinger asked what would happen if the bill did not pass. Bayne stated the district would continue to maintain the roads agreed upon but at a cost to Star City. **Commissioner Bollinger made a MOTION TO ALLOW THE TERMINATION OF THE MAINTENANCE AGREEMENT WITH THE CITY OF STAR PER 14.1 OF THE CONTRACT. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

At 11:05 a.m., Chairman Youngblood (online) excused himself.

6. *FY2026 Asphalt Purchase for Chip Seal*: Superintendent Weymouth presented the FY2026 Asphalt Purchase for Chip Seal at a price of $595.00 per ton, application at $56.00 per ton, and freight at $18.50 per ton with a total estimated price of $886,879.00. **Commissioner Bollinger made a MOTION TO APPROVE THE FY2026 ASPHALT PURCHASE FOR CHIP SEAL AT A PRICE OF $595.00 PER TON, APPLICATION AT $56.00 PER TON, AND FREIGHT AT $18.50 PER TON WITH A TOTAL ESTIMATED PRICE OF $886,879.00. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

7. *Adoption of Fiscally Constrained 5-year Work Plan:* Engineer Hopper presented the long-range financial forecast including revenue and expenditures to the Board. **Commissioner Bollinger MADE A MOTION TO TABLE THE ADOPTION OF FISCALLY CONSTRAINED 5-YEAR WORK PLAN TO THE APRIL 8TH, 2026 BOARD MEETING. Commissioner Newton SECONDED the motion. The motion passed unanimously.**

EXECUTIVE SESSION

At 11:46 a.m., Commissioner Bollinger made a MOTION TO OPEN EXECUTIVE SESSION PER IDAHO CODE 74-206(1)(C) AND (F). Commissioner Newton SECONDED the motion. Roll call: Commissioner Youngblood – absent; Commissioner Newton – aye; Commissioner Bollinger – aye. Motion passed. The Board asked that Director Bayne and Attorney Kiiha remain. All others were excused.

At 12:00 p.m., Commissioner Bollinger made a MOTION TO CLOSE THE EXECUTIVE SESSION, NOTING NO DECISIONS WERE MADE. Commissioner Newton SECONDED the motion. The motion passed unanimously.

NEXT BOARD MEETING

Commissioner Bollinger made a MOTION TO CONFIRM THE APRIL 8TH, 2026 BOARD MEETING AT 9 A.M. Commissioner Newton SECONDED the motion. The motion passed unanimously.

Vice Chairman Newton asked if there was any further business to be conducted by the Board. Hearing None, at 12:10 p.m., Vice Chairman Newton adjourned the meeting.

Commissioner Rick Youngblood

Matt Newton
Commissioner Matthew Newton

Commissioner Justin Bollinger

HIGHWAY DISTRICT No.4
15435 HIGHWAY 44
CALDWELL, IDAHO 83607

TELEPHONE 208.454.8135
FAX 208.454.2008

On-line Meeting Link	The Public can attend the District's Board meeting using the following link/information: Highway District No. 4 is inviting you to a scheduled Zoom meeting. Join Zoom Meeting https://us06web.zoom.us/j/85919863620?pwd=JBkhUGFBsNBuMxMMoFWZpTBj10G2bM.1 Meeting ID: 859 1986 3620 Passcode: 835957 Join instructions https://us06web.zoom.us/meetings/85919863620/invitations?signature=0fE0oWZHOAnQNDNMFrYbXsY1mSm67ztVRBoQ7Oy_zrU

AGENDA
BOARD OF COMMISSIONERS MEETING
HIGHWAY DISTRICT NO. 4

Date: March 25, 2026 **Time**: 9 a.m.
Location: District Conference Room

1) **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
2) **ROLL CALL**
3) **ACTION ITEM: REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS**
4) **AGENCY AND PUBLIC COMMENTS**
5) **EXECUTIVE SESSION I.C. 74-206 (1)**
   a) ACTION ITEM: Executive Session IC 74-206(1)(c) and (f)
6) **CONSENT AGENDA**
   a) ACTION ITEM: Regular Meeting Minutes for March 11, 2026
   b) ACTION ITEM: Payroll through March 21, 2026 and Accounts Payable through March 23, 2026
7) **MAINTENANCE SUPERINTENDENT'S REPORT**
8) **LEGAL COUNSEL'S REPORT**
9) **ENGINEER'S REPORT**
10) **DIRECTOR'S REPORT**
11) **UNFINISHED BUSINESS**
   a) ACTION ITEM: Preliminary Plat for Pheasant Heights Subdivision
12) **NEW BUSINESS**
   a) ACTION ITEM: Adoption of Fiscally Constrained 5-year Work Plan

b) ACTION ITEM: Orchard Avenue Speed Limit; Riverside to 10th Avenue

c) ACTION ITEM: Final Plat Acceptance of Lakehaven Estates Subdivision – River Ranch Lane

d) ACTION ITEM: FY2026 Plant Mix Paving Bid Approval

e) ACTION ITEM: Establish Hearing Date for Right-of-Way Reclassification Public Hearing for Trail Lane Right-of-Way (Harvey Road) - Zachary Beautler

f) ACTION ITEM: Public Agency Coordination Agreement with City of Star (Joint Exercise of Powers Agreement)

g) ACTION ITEM: FY2026 Asphalt Purchase for Chip Seal

13) NEXT BOARD MEETING

a) ACTION ITEM: Confirm Date, Time and Location Certain: April 8, 2026 at 9 a.m.

14) ACTION ITEM: ADJOURNMENT

ATTEST:

Angela J. Harrold

Angela J. Harrold, District Secretary

Date/Time Posted: 20 March 2026 @ 8:15a.m.

HD4 MINUTES - March 25, 2026

ACCOUNTS PAYABLE for 3/25/26

American Construction Supply & Rental	$	475.67
APA Benefits	$	12,165.64
Ardurra	$	25,282.40
Ben's Well Drilling	$	113,961.00
Caldwell City Water	$	17.38
Caldwell Peterbilt - Jackson Group	$	1,054.01
Centerline Electric	$	27,210.00
Cintas Corporation	$	427.34
Commercial Tire Center	$	212.99
D&B Supply	$	121.44
E&A Concrete	$	46,500.00
Fairbank Equipment	$	455.00
Idaho Department of Health and Welfare	$	100.00
Kenworth	$	325,241.93
Kerr Consulting	$	2,450.00
The L&R Group	$	2,290.08
Napa Auto Parts	$	82.29
NCPERS	$	704.00
Newman Signs	$	6,853.76
Norco	$	342.07
Oasis Interactive	$	200.00
Pacific Mobile Structures	$	1,501.25
Pioneer Dixie Ditch Co.	$	651.00
Portapros	$	643.20
Pye-Barker	$	1,056.94
QRS Consulting	$	1,865.52
Sawtooth Technology	$	1,206.52
Smith's Lawnmower Sales & Service	$	104.47
Strive Workplace Solutions	$	505.58
Syringa Networks	$	856.75
Tacoma Screw Products	$	619.16
TV Pipe Supply	$	5,458.00
Valley Wide Co-op	$	16,623.20
Viking Automatic Sprinkler Co.	$	362.10
White Cloud Communications	$	2,785.22
Western States Equipment	$	809.48
You Haul Concrete	$	1,655.00

PERMITS REFUNDED

Dawson, Alex	$	400.00
Olson, Mark Edwin	$	200.00
Ruiz, Ivan Esparza	$	200.00
Strittmatter, Doug	$	400.00
	$	**604,050.39**

PAID March 26, 2026 Payroll

Payroll	$	94,158.31
EFTPS (Electronic)	$	33,432.38
Nationwide Trust (Electronic)	$	7,662.23
PERSI (Electronic)	$	28,415.27
PERSI Choice (Electronic)	$	15,651.95
	$	**179,320.14**

	$	783,370.53